

Secretary's Council on Library Development

James C. Kirkpatrick Building
600 W Main
Jefferson City, MO 65101
Conference Room 153
Jefferson City, MO

November 17, 2016

Members present: Beth Caldarello, Regina Cooper, James Diel, Karla Geerlings, Rita Gulstad, Melissa Hopkins, Christie Lundy, Rebecca Marcum Parker, Mary Beth Revels, Michelle Schmitt

Absent: Sen. Jamilah Nasheed, Buddy Pennington, Rep. Tommie Pierson, Sen. Jeanie Riddle, Rep. Kathryn Swan, Beverly Price, Donna Bacon, Katrina Stierholz, Scotty Walker

Guests: Gerald Brooks, William (Bill), Wilson, Martha Kyrillidou

Staff present: Andrea Dennis, Debbie Musselman, Jennifer Thompson, Becky Wilson, Shay Young, Donna Riegel, Nicole Kleffner, Renee McHenry

The quarterly meeting of Secretary's Council was held on Friday, November 17, 2016. Geerlings served as meeting chair. The meeting was called to order at 10:00 AM.

Council members introduced themselves.

Votes on Meeting Minutes

Geerlings asked for a vote and review of the July 29, 2016 meeting minutes. No corrections were needed. Diel motioned, Revels seconded. Minutes approved, none opposed.

LSTA Evaluation for 2013 to 2017 Plan – QualityMetrics, LLC (QM)

Bill Wilson and Martha Kyrillidou from QM opened the meeting with an overview of the LSTA Grants to States Program and on the LSTA Five-Year Evaluation process. Information to inform the evaluation will come from a variety of sources. He stated Barbara Reading and staff in Library Development and Wolfner Library were interviewed. Wilson also said they will conduct focus groups with Secretary's Council and Wolfner Library patrons today. QM will also conduct additional interviews and focus groups and use an online survey to gather more information. He said for the evaluation QM will focus on use of federal FY13, FY14, and FY15 funds.

Wilson then opened the floor for comments on LSTA programs that libraries are participating in. Representatives of public libraries listed the technology, early literacy, courier services, and the summer library program grants as priorities. While school libraries noted how much the courier services have helped them and academic libraries cited that the biggest LSTA-funded program they participate in is the digitization of materials. The submission of the LSTA

Five-Year Evaluation is due the end of March 2017. A draft will be completed in February 2017 so that it can be reviewed by the Secretary of State's office prior to submission.

Schedule for LSTA 2018-2022 Development

Geerlings then moved the LSTA FY2018-2022 new plan development. Musselman talked about speaking with regional public library groups to get opinions on what is needed, what is not needed, what can be improved, and what changes should be made in the new five-year plan.

Musselman talked about the Chat and Chew meeting in Clinton which identified strengthening the library workforce as the highest priority. At the Grand River meeting the REAL Program and technology support were given the highest priority. Grand River also said the early literacy program grants and interlibrary loan program are very important to them. There are four additional new plan discussions scheduled through mid-December.

Also QM will hold 2 more virtual focus groups on the LSTA evaluation, meant to inform our new plan: one targets academic libraries and the second will be a general invitation for participation by all library types.

Musselman asked the Council if they would like to have a conference call in January to review additional findings from the new plan and evaluation discussions. The call was endorsed, with a date to be determined. It is anticipated that by the next full Council meeting several components of the LSTA FY2018-2022 plan should be ready for discussion. The new plan is due to the Institute of Museum and Library Services on June 30, 2017.

Wolfner Library Update

Riegel updated the Council on Wolfner Library activities since the previous meeting. The adult large print collection that Wolfner Library started in 2015 has had a 57% increase of use. They now have close to 1,000 large print titles available. Permission was obtained from the National Library Service to discard books on audio cassette as appropriate. Wolfner Library's patronage has increased by 37%. Wolfner Library launched an early literacy program in October; it is based on the Racing to Read statewide program but with a focus in helping children with visual impairments to be prepared to start Kindergarten and learn Braille. The Adult Winter Reading program will start in January 2017. Participation in the Veterans Home Deposit Collections is growing. Wolfner Library has started several book clubs for its patrons that are held by conference call; the patrons have really enjoyed them. Wolfner Library staff are now more strategic in their outreach and have attended a number of new conferences in order to reach additional eligible audiences.

Library Development Update

Musselman presented some of the activities Library Development has worked on since the previous meeting. Nicole Kleffner joined the staff in September as the new Technician II. Musselman spoke about the Tumblebooks ebook service roll out. She mentioned the Summer Library Program grant applications that Library Development had received, which was an increased number from years past.

Reference Services Update

Musselman presented some of the activities that Reference Services had accomplished since the previous meeting. Tammy Paris joined the staff in August as the new Technician II. The number of State Library cards issued has again increased since the last meeting. Musselman also mentioned that the Reference Services staff has also presented at several outreach events to raise awareness about reference services in other agencies.

MoDot Transportation Library Program – Renee McHenry

McHenry gave a PowerPoint presentation on the Missouri Department of Transportation (MODot) Library Program. She introduced herself and the role she plays between the State Library and the MODot Library. She develops, organizes, and manages the MODot library collection. McHenry publishes reports and helps with reference needs for MODot. She gave examples on how MODot has used her services on past projects.

Outcomes of the November elections and upcoming issues for 2017

Brooks spoke about Missouri Library Association (MLA) Advocacy Day to be held February 7. He asked that every library start sharing stories with the new governor about the need for libraries and how vital the state funds are to library services. The Council asked that the MLA Legislative Day talking points be shared with them when they become available. Cooper asked if there was any movement for the Governor to release the SFY2017 funds that are in withhold status. Brooks stated he believed the release of funds is unlikely.

The Council also discussed the new transition that would be taking place at the Secretary of State's office and what they could do to encourage the new administration's engagement with the Council.

Musselman also inquired about the Council members whose terms are expiring. Geerlings and Lundy both would like to continue their terms on the Secretary's Council.

The new Secretary's Council meeting dates were also discussed and the following dates were proposed:

March 31, 2017

July 28, 2017

November 17, 2017.